

**Town of Rowe FY2016
Board of Health
Meeting Minutes for June 10th, 2016**

Present: **Board Members:** Joann Brown, Jennifer Morse and Maggie Rice.
Marcella Stafford Gore, Clerk

Call to Order 1:00PM.

Appointment (s): none

The board welcomed new member Maggie Rice. Maggie does not have internet service; going forward she would like the previous meeting minutes mailed or left in the BOH box at the town hall.

A motion was made and seconded to nominate Jennifer for Chair. Jennifer accepted.

GENERAL BUSINESS

Minutes

May 13th, 2016 minutes approved and signed.

Payroll/Invoices:

Invoices and payroll #25 approved and signed.

Finance

Balance reports requested for the next meeting.

TRANSFER STATION

Attendants Logs

Jennifer read aloud the logs; no action necessary.

Gate Repair

Marcella contacted Fitzgerald Fence for a timeframe: They would like to do the repair 6/21-6/22. Jennifer will arrange to have someone there on the 21st. Marcella will call Fitzgerald Fence and request a start time.

FCSWMD

FY17 DEP Small Scale Grant

The board reviewed and approved the grant application. As in past years Rowe will receive \$500.00. The board voted unanimously to purchase a bulletin board for the transfer station with this grant funding. Marcella will submit paperwork.

HEALTH SERVICES

Infectious Disease

The board reviewed an email sent by Town Nurse Sheila Litchfield, regarding an infectious disease exposor incident at Pelham Lake Park.:

The outcome of the investigation into the exposure that occurred at the Park on 5/28/16 determined the infectious agent was Clostridium Difficile (C-diff). The Park employee used proper technique and personal protective equipment to clean the restroom facilities. The risk of community-acquired C-diff is low; however cleaning the rest rooms is an activity that increases the exposure risk. It is extremely important that a bleach solution be use to properly disinfect surfaces potentially contaminated with C-Diff. The Park worker had been instructed to use a bleach solution by the infectious individuals care giver. Park Ranger Sean Loomis, was copied on the email and additional guidance was made available.

PELHAM LAKE

Weekly Testing Results

Date	Result/ Center	Result/Right
5/31	5.1 MPN	8.6 MPN
6/8	18.7 MPN	13.5 MPN

DPH Posting and Annual Report Requirements

The board reviewed a letter stating that beaches with a history of frequent elevated bacteria levels are required to post signs stating such after every exceedance, a list of beaches required to perform this task was included. Rowe is not on the list, therefore if a sample exceeds water quality standards, posting is only required if a resample taken the following day shows non-compliance.

PUBLIC WATER SYSTEM

Bacteriological reports for samples collected from Town Hall, Pelham Lake and Avery Fountain on 5/2/16, show all results are absent of contaminants.

ROWE CAMP & CC

Farmhouse Kitchen Inspection

Jennifer and Lisa Danek Burke R.S. conducted the inspection on 6/3/16, multiple violation were noted. A re-inspection will take place on 6/12/16.

DEP Administrative Consent Order

The board was copied on the May 16th, 2016 ACO sent to Camp Director, Paulette Roccio regarding the camp's water system upgrade. No action necessary.

Summer Camp Application Packet

The board reviewed applications for three camp sessions, the first session will begin on June 24th. Jennifer, Maggie and Lisa Danek Burke will inspect the morning of the 24th. Joann and Lisa will inspect the camp and review the medical paperwork on July 26th. A check for \$75.00 was included in the packet for three permits.

ROWE SCHOOL

Kitchen Inspection

Jennifer and Lisa Danek Burke R.S. conducted the inspection on 6/3/16; minor violations were noted including the dishwasher not reaching the required temperature. The school will notify the BOH when the dishwasher has been repaired.

Monthly Test Results

Bacteriological reports for samples collected from the water fountains and kitchen on 5/2/16 and 5/9/16, show all results are absent of contaminants.

TITLE V

Perc Test

Jennifer and Shawn Kimberly conducted a perc test at 244 Zoar Rd on 6/10/16. *Passes*

Title V Inspection Reports

The board reviewed the report submitted by Bostley Sanitary Service for the inspection conducted at 58 Pond Rd. (Decker) on 5/17.: *System passes*

The board reviewed the report submitted by Bostley Sanitary Service for the inspection conducted at 244 Zoar Rd (Vadeboncoeur) on 5/10: *System failed*

Pumping Reports

Name	Address	Gallons Pumped
Decker, D	58 Pond Rd	1000
Rowe Camp	10 Kings Hwy	3000
Vadeboncoeur, D	244 Zoar Rd	500

Schedule

The June 8th *Title V* for 45 Dell Rd was cancelled, it will be re-scheduled.

A request for a *perc test* at 14 Brittingham Hill Rd on July 1st was tabled.

Yankee Septic Repair

The board received an email confirmation that construction will begin next week.

NEW BUSINESS

1. In response to a tenant complaint regarding an issue with water supply, Joann and Maggie along with Lisa Danek Burke R.S., inspected the premises at 163 Hazelton Road 1st floor unit, on June 4th, 2016.

The inspection report cited several violations:

1. Outlet use in bathroom trips breaker
2. Outlet use in living room trips breaker
3. Kitchen faucet leaks
4. Evidence of rodents in unit

An "Order of Corrections" demanding the violations be corrected within 14 days was sent via certified mail to the landlord on June 8th, a copy was sent to the tenant.

Marcella received a call from the tenant on June 10th requesting the landlord be given additional time to comply because the tenant could not be present to allow access due to work constraints. The tenant further stated that their preference would be that the landlord be allowed to correct the violations after this tenant has moved out.

Marcella left detailed messages with Scott Koczela, Environmental Analyst with the Massachusetts Department of Public Health Community Sanitation Program, to ask if this request was legally possible since the Order of Corrections had already been issued.

The board agreed that the corrective actions could be postponed if Mr. Koczela approved.

Marcella also received a call from the landlord asking for assurances that the tenant would be home to allow access to workers hired for the repairs. Also the landlord stated safety concerns about the tenant's three dogs should the workers need to enter when the tenant is absent. Marcella explained that BOH cannot offer assurances; it is an issue that must be resolved between the tenant and landlord.

2. Jennifer is resigning from the board as of August 1st, 2016.

OLD BUSINESS

The board discussed joining the Franklin Regional Council of Government Health Cooperative Program; All three members agree that the services offered would be advantageous to the board.

Jennifer relayed that Lisa Danek Burke would like to curtail her work as a contracted health agent for the board.

Marcella was instructed to contact FRCOG's Health Agent, Glen Ayers and Phoebe Walker, Director of Community Services and ask them to attend a meeting.

Meeting Closed 2:12PM

Next meeting: Tentative date: 6/17/16

Jennifer Morse, Chair

Joann Brown

Maggie Rice

Approved: 6/24/16

